



WOODSIDE JUNIOR SCHOOL PTA

Charity No.: 296361

**Meeting Date:** 27/02/2024

**Time:** 20.00

**Place:** Google Meet

### **Attendees**

Kate Reed, Mira Pitkin, Catherine Wright, Kate Wagstaff, Simon Appleby

Apologies: Michelle Catanach, Chloe Cripps, Chris Boobier

### **AGENDA**

#### **New teacher representative**

Mrs Tandara can long no attend PTA meetings. We need to find out who the replacement teacher representative will be or if it can just be Mr Lloyd. We gave a vote of thanks to Mrs Tandara for all her contributions to the PTA.

#### **Matters Arising from previous meeting:**

Match funding – MP has done this with her company Salesforce. MP to follow-up with MC on finding out which companies offer match funding.

#### **Updates on events:**

- Foodbank collection: there wasn't much donated, we need to message more about it. Proposed date for next one is 29 April.

#### **Treasury update**

- Dress to Express: £287 raised, including £88 through the Justgiving link. We should keep using the same link
- We have £12,600 in the account, including cash, online and money on the Tesco card, which will be used for the quiz night.
- Escape rooms is £1,090
- Library finances: - £1,175 (+VAT) for furniture, flooring £6,000, skip already paid and electrics first fix paid, blinds: £800, additional furniture from Ikea: £629. £10,239 total spend CW said we can use the quiz night for specific furniture items (see library update) to try and reduce costs through additional fundraising
- KW gave a vouchers update, 5x new people have signed up. £55 last month, up from £38. Hoped Tesco cards would make it more appealing, but they were all corrupted. Can use quiz night to encourage more people to sign up.
- Quiz finances: Deadline to put more money on Mira's card is 1 March. MP will add another £200-£300 for quiz night: KF organized drinks and snacks last time, CW to reach out to see if

she knows how much the previous costs were, MP can also check accounts. Need to work out quantities: G&T and wine and beer

### **Upcoming Events:**

- Bag to school this week, highlighted to people and reminder, another in June.
- PTA funded event – escape room. MP doesn't have an invoice yet
- **Quiz night** – CW saw Phil at pick-up, he is all set to be quiz master, quiz is being written by Mrs Carver.  
Michelle C prepared to be the assistant, keeping track of scores, so perhaps Mrs C can email quiz to Michelle?  
Need someone to purchase and run the bar.  
Only 41 tickets sold so far, need to promote it again as people usually buy tickets at the last minute.  
CW to send another reminder out and happy to do the bar – last time there were around 3 manning the bar, two people walking around groups with puddings, someone needs to collect the pizzas – so around 4 helpers in total  
8-10 people bring a pudding, there's usually enough to auction off  
MP happy to help and buy things if KF can't
- Wreath workshop – 21 March. MC was planning to coordinate, but there may not now be time to organize
- Easter fundraiser: egg hunt? Decision taken to park for another time
- Children's quiz: 16 May
- Colour run? As part of fair?
- Summer Fair, need to pick up on using tokens, will discuss in more detail next meeting

### **Library project update:**

- Library furniture promo at quiz – Fliers with photos and QR code for donations for additional elements that we need: Please help to sponsor a seat, bean cushion etc.... CW sending out to whole school too.
- Rob Higgins is building a box seat to cover pipework and will need a cushion made to cover it
- Furniture ordered – might be mid-April by the time the library is open
- KW waiting to work out when Mrs Jonwood is free to put books back in after the floor goes in, planning an audit of all the books
- Blinds – blackout blinds? SA said that in case of lockdown, they need to be blackout blinds – CW said there are blinds that mean people can't see in
- Outdoor spaces and entrance space with sink – CW said we need to plan out a brief for those areas

### **Funding requests:**

- SA said paving slabs are being covered

**AOB:** Nothing

**Next meeting:** Thursday 18 April – in person