



PTA Meeting: 02/02/2026

Time: 19:30

Location: Woodside Junior School

Attendees: Sarah Higgins, Steph Walsh, Susie Loughlin, Maria Atton, Shannan Murphy, Mr Lloyd, Carla Cereda

Apologies: Lindsay Golden, Nancy Nowakowski, Mira Pitkin, Catherine Wright, Kate Wagstaff, Deb Hearn

No issues arising from last meeting

1. 2026 Challenge Update (from Lindsay)

- Lindsay has met with Charley Edwards
- Money raised should be transferred directly to the office (bank transfer preferred) or cash
- Carla updated us that her daughter has already made and sold muffins raising £59 in total
- Sarah is planning on creating a visual “keyboard” tracker to show fundraising progress.
- Weekly updates to be sent via Class Reps/Whats app

2. Second Hand Uniform

- Carla leading on second-hand uniform.
- Carla and Nancy have sorted stock and organised by size.
- To be held the first Friday of every month (where possible)

3. Break the Rules – Fri 13 February

- Wear pink/red/blue – Valentines themed
- £1 donation to break one rule, £2 to Break all the rules
- Comms to be sent 6th February (Classlist/WhatsApp) - Steph
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4. Break the Rules – Fri 13 March

- Donations towards Spring Hampers
- Comms to go out 27th February – Steph

5. Spring Hampers

- Items: toys, books, food (**NO NUTS**)
- Crates to be placed outside the office for donations
- Steph to confirm if crates can also be placed at gates to upper school and lower school playgrounds
- Volunteers needed to check donations and assemble hampers
- Boxes, cellophane and wrapping paper required
- Sarah to contact Tesco (BJ) re: Easter egg donations
- Hamper raffle tickets will also be sold at Family Bingo and winners announced on the night (subject to Lindsay & Mira's availability).

6. Family Bingo – Sat 21 March (6-7:30pm)

Hall capacity: approx. 150 (Mr Lloyd to confirm with Mr Appleby)

Layout:

- Bottom of hall – Bingo
- Top of hall – Refreshments

Prizes:

- Easter eggs (KitKat Bunny, Cadbury's Cream Egg)
- Larger egg for full house

On the night:

- Spring Hamper Raffle tickets available – Mira and Lindsay to hopefully be available/organise this
- *Availability Update since the meeting is that Mira cannot make Sat 21 March*
- Dabbers/pens available to purchase (50p each)
- Mr Lloyd attending
- Mr L to check if Mrs McCarthy is available to call numbers

Refreshments:

- Crisps and snacks
- Hot and cold drinks
- No alcohol

Tickets:

- Price to be finalised (individual vs family ticket discussion ongoing)
- Comms to go out 23rd February
- Two-week decision window to confirm event viability

7. Movie Nights (in the School Hall – finish by 6pm)

- Friday 1st May – Year 5/6
- Friday 8th May – Year 3/4
- Film to be chosen by pupil vote (Maria to coordinate with school)
- School Netflix account to be used

Ticket price: £5 per ticket

Includes drink + popcorn

(Popcorn machine broken – pre-bagged popcorn to be purchased from Tesco; crisps option available for those who don't like popcorn?)

Volunteers so far: Sarah, Nancy, Kate, Susie & Deb

8. Summer Fair – Sun 14 June

- Time: 2–4pm
- Theme suggestion: World Cup
- Go-karting can take place on the grass
- Alcohol licence
- Suggestion by Carla: more activities for younger children needed
- Suggestion by Sarah : Human Fruit Machine
- Separate planning meeting to be arranged

9. School disco – 9 July

- Steph unavailable due to her commitments at Wimbledon
- Beach themed
- Separate planning meeting required

10. Ice Pops

- Year group reps to organise and sell outside the office in Summer months
- 4 volunteers required
- Sarah has a list of dates and with year groups to manage this

11.Fundraising priorities

Funds to support:

1. Keyboards
2. Whiteboards
3. Mixing desk
4. Hall speaker system

Steph confirmed PTA bank account is healthy.

WOW days

Steph suggested that School arrange some WOW days for all year groups this year with these funds, ensuring Year 6 benefit before they leave.

Lindsay has earmarked funds for Leavers hoodies and pool party for pupil premium children.

Yearbooks

- Maria confirmed cost last year was £250
- to be funded by PTA (Maria coordinating printing timeline – approx. 2 weeks).
- Significant saving on previous years, thanks to Maria

12.Other items

- [PTA voucher scheme](#)
 - Kate W will be leaving so we need someone to take on the PTA Voucher Scheme from September 2026
 - Kate has confirmed it only takes her around 15 minutes per month to administer
 - Kate has confirmed that it takes a little longer to coordinate the Teachers' gift cards for Christmas & Summer but this is only twice a year – December and July
 - Anyone interested please can you let us know
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- Year 6 Leavers' Assembly: day before last day of term
 - Colour Run – Mr Lloyd confirmed this will be every other year
 - Sports Day – no date as of yet

Next Meeting: Thurs 5 March 2026 @ 19:30

Location: Woodside