THE WOODSIDE Association
Registered Charity No.296361

Woodside Annual General Meeting: 8/10/2026
Time: 19:30
Location: Woodside School

Attendees:
Sarah Higgins, Steph Walsh, Maria Atton, Lindsay Golden, Nancy Nowakowski, Claire Tandara, Catherine Wright, Fiona Knowles, Carla Cereda, Susie Loughlin, Shannan Murphy

Apologies:
Julie Harrison, Lindsay Dixon

Chairs' Report
- Delivered by Steph Walsh as per attached record.
- Attendees shared short reflections on activities that had been successful over the past year, including how activities that were solely aimed at adults were now less popular (e.g. quiz night) than those aimed at families to attend together (e.g. bingo).

Treasurer's Report
- Delivered by Lindsay Golden as per attached record.

Use of PTA funds
- Brief discussion on how PTA money raised over last year could be used following conclusion of Treasurer's report.
- Noted waiting for Mr Appleby to spec the new sound system the school had requested.
- Also discussed looking at the library, whether needed new books, potentially non-fiction, more carousels etc.
    - ACTION: Mrs Tandara will speak to Mrs Jonwood about what she thinks is needed.
- Noted Mr Lloyd had a 3-year plan to replace IT equipment, screens etc.
- PTA also discussed keenness to support experiences for the children, such as cinema outing, escape rooms etc.
- Lindsay noted was waiting for debit card for PTA account.
    - ACTION Mrs Tandara was going to check with office team.

Elections
- Sarah and Steph renominated as Co-Chairs; seconded by Catherine and Lindsay.
- Nacy renominated as Vice-Chair; seconded by Steph.
- Lindsay renominated as Treasurer; seconded by Sarah.
- Maria renominated as Head of Communications; seconded by Steph.

- Susie and Shannan renominated as Co-Secretaries; seconded by Fiona.
- No one has nominated to be Co-treasurer with Lindsay; keen to get someone else in this year to start to learn the ropes.
- Steph, and Sarah all plan to serve two further years in their roles and then step down; Lindsay intends to serve one further year.

Products that may contain allergens and Benedict's law

- Discussion about Benedict's Law and what that meant for PTA activities, including e.g. bake sales, refreshments at events like the Christmas fair, hampers and donations accepted for them.
- Agreed needed discussion with Mrs Harrison as a/g head of school on what the school's policy would be on accepting things such as boxed products with 'may contain allergens' marked on them.

Glow Up Disco - 6 November

- Two sessions: (I) Yr 3-4 1515-1615; (ii) Yr 5/6 1630-1730.
- Flyer and Casslist sign-ups ready to go.
- Sarah to check with Julie on dance club and whether it can be re-arranged.
- Ran through PTA volunteers; more to be sought through Classlist, particularly Yr 6 parents.
- Mrs Tandara agreed to volunteer to support with dismissing children at end. Would look for another teacher helper on this.
- Noted need to convey that children cannot walk home on their own after events.
- Items to purchase include glow sticks, light up scrunchies, light-up glasses, sweets. Sarah and Steph will source.
- Agreed late cut-off for sign-ups, noting last year took £120 on the door.

Break the Rules for hamper donations – 4 December.

- Linked to previous discussion on Benedict's Law; Sarah will follow up with school on 'may contain' products.

Christmas Fair – 11 December

- Next meeting will focus on Christmas Fair.
- Members shared ideas for new activities such as hook the teddy, wine or water, nerf the elf, advent calendars.
- Other reflections from last year included:
    - Many adult gifts unsold last year – buy less for this year.
    - Craft table v popular – could make bigger.
    - Rearranging what stalls are where to make better use of space.
    - Mini ducks in envelope v popular; Carla confirmed could do again.
- Also, discussion on **PTA Christmas decoration gift** to the students. Agreed to continue tradition, noting cost has increased over 4 years doing it and is now around £600.
- Catherine will lead again but looking for a volunteer to learn the ropes and take on in future.

Second-hand Uniform Sales

- Action: Sarah will speak to Aaron about dates.
- Steph will put uniform out for both parents' evenings (13th and 15th October); Steph will put away at end of event on 13th and Lindsay at the end of event on 15th.

Other fundraising – Tesco

- Carla noted there was a Tesco grant open for applications right now, with the requirement that ½ the funds be used for school gardens or kitchens. Will share link with Co-Chairs.
- Discussion of whether readable version of the Woodside Association constitution had been uploaded to Charity Commission / was in place as required in order to apply for Tesco grants.

2027 plans

- Brief foreshadowing of plans for 2027, including movie night, 2027 challenges, Easter Bingo.

Dates

Next mtg 4 November 8pm; venue TBC
**Next next mtg 25 November 8pm; venue TBC*