



WOODSIDE JUNIOR SCHOOL PTA

Charity No.: 296361

Meeting Date: 1/11/22

Time: 20:00

Place: Woodside Junior School

Attendees

Lindsay Dixon, Kate Reed, Simon Appleby, Mira Pitkin, Kate Dinwiddy, Susie Loughlin, Catherine Wright, Kate Wagstaff, Paula Pereira, Kathryn Ferguson, Emma Taylor, Laura Sawyer, Rupa Kotecha-Smith, Claire Tandara.

Apologies: Michelle Catanach, Chloe Cripps, Charlotte Griffiths, Lindsay Powell

Updates on events:

- **Summer Fair** date set and sent on Classlist
- **Xmas Cheer** Fri 16th Dec with choir
- 28th Nov next **Food Bank** collection – **CC** to put on Classlist. In school newsletter Fridays and WhatsApp groups
- **Xmas card design discussion:** Orders: 20 x Yr3, 20 x Yr4, 13 x Yr5, 19 x Yr6 - some confusion, some without name, some no money, it has to be on both the order form and on Classlist for the company, **CT** to let teachers know not to accept any without names. Having one deadline was better for both payment and handing in. Good to have link to the form on newsletter

LD: to be a committee that doesn't burn out we have to be quite firm – we just need to stick to Classlist. We tried to make it after payday. **MP** suggested possibly taking card payments on one day, but **LS** said it's not a big money maker. Some parents are still not on Classlist – only 40/60 in Yr3 are on it. Class reps are really important for spreading the message.

Classlist details are always on events fliers – **CW** to put together a flier to share on WA groups to explain how simple it is to join

- **Break the Rules Day** was straightforward
- **Uniform sale** £167 cash - £20 float - £42(?) on square reader - £209 total – **LD** thanked Paula and Vicky
- **Bags to School** – don't need it in any special bag, bring things that are accepted, b4 9am on 16th November or the 2 days before
- **Quiz discussion**– thank you to KF for doing event licence. 26 sales on Classlist, teachers' table hasn't been ordered yet – table of 6. An ex-parent has also asked about coming back. Last-min push. Timings for Mrs C. 7.30 arrivals, 8am start. Pizza and pudding auction. Square

readers x2 and cash. Need to get some year 3s in. **KF** to order pizza, Dominoes do a vegan pizza. Capacity is 80, 10 tables

MP suggested doing another event with children, like a bingo night as some people might not be able to afford childcare

Organisers for the event – **LS** will run the bar, **CW** will help, **KF** to do a physical shop, **KD** said Tesco is sale or return, bottles are good, but can sell by the glass. People need to bring their own glasses. **KF**: anything in the cupboard? Grab bags of crisps and chocolates

Friday 4 is deadline for tickets, need to send reminder, **KF** said it's not so time critical, be good to get last-min people, extend deadline to Nov 11, bin bags, mic, float

CT confirmed times with **Mrs C**, need to know what time to open the school – post PQA, 6.30? Voucher in the safe, **KF** to get it delivered to school and bring ice on Sat. **KF** to talk to Majestics about glass hire

- **Disco discussion** – Nov 17, same person and timings Yr3+4: 4-5pm Yr5+6 5.30-6.30 / **LD** can't be there, **CC** will be around, **LS** has paid the deposit, need someone else to run it. **KD** to do yr3+4 + **LS**, yr 5+6, **CW** can help tidy up at the end, Mira can help, Charlotte, Vicky, put it on WA.

Last time, children paid £5 which included snack and drink, there were further things to buy, which takes more manpower than just having a disco. £239 is the cost of the disco. This time: squash refills, invested in cups already, manpower is filling jugs. Office to let families on Pupil prPremium know if they want their child to go, they can ask the school.

Dismissal – **FTF** is on, Hideout Zone, having a list of who's coming to the disco, where are they coming from, and are they going back to HOZ. If you're coming from football, we will get you at 4. 2 adults to collect from football, yr3+4 – home time, dark, Chris for Classlist info – when they buy the ticket, where is the child coming from, home, football or hideout and who's collecting, they must be collected. Yr3+4 could be going back to HOZ. No snacks, yr3 go out first and dismiss, tables for coats for different year groups.

Staff meeting finishes at 5.30. **CW** - Flier to promote and recruit volunteers – Classlist event, class reps to promote, sales can be up until the day. **DW** to buy crisps and biscuits. **SA** to contact the office for email to PP.

- **Cake stall at Xmas Cheer** – tea and coffee, no licence needed, can go inside if it rains, can only get so many people in the hall, 16th Dec – **CW** to market after disco
- Wrapping Room – 2 days, lunchtime and after school
- Got Amersham Town Council grant due to **MC**, **LD** gave thanks - £400 from ATC for mics and audio equipment, clip-on mics £40 each
- **SA**: Xmas tree ordered but couldn't pay on school's credit card, so being put onto an account, not avail until 20th Nov, crackers are here, **LS** wants to have invoices

Treasury update

- Just over 3K in the account – money to come in from quiz

AOB:

- Track update, it's done – SA walked around it yesterday. CT walked it, thanked PTA for legacy. Opening in Spring officially, get year 6s back to run on it, Mrs C
- **CC** has donated items from cupboard to charity, toys for siblings from Entertainer, more boxes arrived today, a lot we can use for wrapping room already – dates TBD at next meeting
- Is Tues the best day to meet?
- Next one can be Zoom – meet after disco – Nov 22nd – **KW** to set up link
- Xmas gift to kids – something smaller than selection box, in future a momento like a Woodside decoration. [**CW** has now organised this]
- **PP** to come in and do a stock take in the cupboard
- **CW** to get added to Class reps group to send fliers to them direct

Treasurer election:

Election of Mira: LD propose – CW seconds – **CW** happy to do bank runs. Mira can request donations from Salesforce. **LS** and **MP** to do a handover